



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

## General Board Meeting

**Date:** Thursday, September 15, 2022

**Time:** 12:00 p.m. MST

**Location:** Workforce Solutions Borderplex, Inc.  
304 Texas Avenue, 1<sup>st</sup> Floor Conference Room El Paso, Texas 79901

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### AGENDA

#### 1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

#### 2. PLEDGE OF ALLEGIANCE

**3. PUBLIC COMMENT:** *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.*

#### 4. CONSENT AGENDA

*The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.*

- A:** Approval of the General Board Meeting Minutes of August 18, 2022, as prepared and presented (*Frank Spencer III, Board Chair*)
- B:** Approval of the Rural Subcommittee Meeting Minutes of August 24, 2022, as prepared and presented (*Frank Spencer III, Board Chair*)
- C:** Approval of the Education and Youth Committee Meeting Minutes of August 26, 2022, as prepared and presented (*Frank Spencer III, Board Chair*)
- D:** Acceptance of the update on the monitoring activities report for the period ending August 31, 2022 (*Janell Valles, Organizational Effectiveness Manager*)
  - i. NONE
- E:** Acceptance of the Report on TWC Performance Measures for the period ending July 2022 (*Karina Castillo, Research Analyst*)

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- F:** Contracts over \$250,000 executed during the period of August 15, 2022, to September 15, 2022 (*Laura Avalos, Fiscal Manager*)
- ii. NONE.

## **5. REGULAR AGENDA- ITEMS FOR DISCUSSION AND/OR ACTION**

### **A: EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION**

Discussion and action to accept the Financial Report for the period through July 2022. (*Frank Spencer, Board Chair; Laura Avalos, Fiscal Manager*)

- B:** Discussion and Action to approve the FY23 Child Care Services Parent Share-of-Cost rates per federal poverty guidelines to become effective October 1, 2022. (*Karina Castillo, Senior Administrative Analyst*)

- C:** Discussion and action on the approval of the FY2023 Target Occupations List (Hot Jobs List) (*Karina Castillo, Senior Administrative Analyst*)

- D:** Discussion and action to approve Disability Subcommittee Membership Application (*Frank Spencer III, Board Chair*)
- Bruce Biegel, Volunteer

## **6. REGULAR AGENDA**

*Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.*

### **A: CEO Report (*Leila Melendez, CEO*)**

- Call Executive Committee Meeting in September
- Incoming Board Members
- Build Back Better Regional Challenge Award
- Annual Board Meeting
- TWC Annual Conference
- Other General Updates

## **7. EXECUTIVE SESSION**

*The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.*

- A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)

- B:** Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

**C:** Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

- Discussion and advice of counsel on legal matters

**D:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

## **8. RECOGNITIONS**

**A:** Recognition of Outgoing Board Members

## **9. ADJOURN**

**REMINDER:** Prior to the discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Abigail Ruiz at (915) 887-2246, two (2) working days prior to the meeting, so that appropriate arrangements can be made.

Pursuant to § 30.06, Penal Code, (trespass by holder license holder with a concealed handgun) and § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed or openly carried handgun.”