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General Board Strategic Planning Session

Date: Thursday, January 13, 2022

Time: 12:00 p.m. MST

Location: Workforce Solutions Borderplex, Inc.
8941 Dyer St., Conference Room 3A & 3B, El Paso, Texas 79904

AGENDA

1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

2. PUBLIC COMMENT: *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.*

3. CONSENT AGENDA

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

- A:** Approval of the General Board Meeting Minutes of November 10, 2021, as prepared and presented (*Frank Spencer III, Board Chair*)
- B:** Approval of the Executive Committee Meeting Minutes of December 6, 2021, as prepared and presented (*Frank Spencer III, Board Chair*)
- C:** Ratification of actions taken at the December 6, 2021, Executive Committee Meeting (*Leila Melendez, CEO*)
 - Priority Group for Child Care Services enrollment
 - Headquarters Operations and Budget
 - Financial reallocation and the Financial Report for the period through October 2021
 - Board of Directors 2022 Meeting Calendar
- D:** Acceptance of the update on monitoring activities report for the period ending December 31, 2021 (Child Care, Fiscal – Dynamic, Project Arriba, Grant Associates, YWCA) (*Janell Valles, Organizational Effectiveness Manager*)

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- E:** Contracts over \$250,000 executed during the period of October 31, 2021, to December 31, 2021 (*Rosalba Ortiz, Deputy Director*)
- i. NONE.

4. REGULAR AGENDA- ITEMS FOR DISCUSSION AND/OR ACTION

- A:** Discussion and action to combine the Bylaws and the Board of Directors Policy Manual (*Leila Melendez, CEO and Bob Blumenfeld, Board Legal Counsel*)
- B:** Discussion and action to approve the Board Committee Structure and Committee Chairs (*Leila Melendez, CEO*)

5. REGULAR AGENDA- ACTIVITY REPORTS

Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.

- A:** CEO Report (*Leila Melendez, CEO*)
- TWC Sub-recipient Monitoring visit February 7, 2022
 - Other general updates

6. REGULAR AGENDA- BOARD OF DIRECTORS' STRATEGIC RETREAT

- A:** Discussion and action on Board of Directors Strategies and Priorities for 2022-2023
- Summary of key accomplishments
 - Reaffirm or refresh the Belief, Mission and Vision statements
 - Discussion of key strategic opportunities and challenges
 - Discussion on top priorities and key areas of interest
 - Update to the Strategic Plan and new goals for 2022-2023

7. EXECUTIVE SESSION

The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.

- A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B:** Discussion regarding personnel, possible claims or litigation matters, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
- C:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

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