



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

Annual General Board Meeting

Date: Thursday, November 12, 2020

Time: 12:00 p.m. MST

This will be a teleconference meeting, see Notes section below the enumerated Agenda items for further instructions.

Board Members and/or Staff will or may appear either telephonically or by video conference, as permitted by recent action of the Texas Governor and Texas Attorney General in order to limit gatherings to prevent the spread of the coronavirus. The meeting will also be recorded and available thereafter to review.

AGENDA

1. CALL TO ORDER AND CALL OF QUORUM

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF REFLECTION

4. PUBLIC COMMENT: *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.*

5. CONSENT AGENDA

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

- A:** Approval of the General Board Meeting Minutes of September 17, 2020 as prepared and presented (*Grace Muñoz, Board Chair*)
- B:** Approval of the Disability Subcommittee Meeting Minutes of October 1, 2020 as prepared and presented (*Bruce Biegel, Disability Subcommittee Chair*)
- C:** Approval of the Executive Committee Meeting Minutes of October 21, 2020 (*Grace Muñoz, Board Chair*)

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D: Approval of the Joint Employment and Economic Development Committee Meeting Minutes of October 21, 2020 as prepared and presented (*Mary Jo Ochoa and Satish Bhaskar Joint Employment and Economic Development Committee Chairs*)

E: Approval of the Education and Youth Committee Meeting Minutes of October 23, 2020 as prepared and presented (*Carmen Perez, Committee Chair*)

6. REGULAR AGENDA- ITEMS FOR DISCUSSION AND/OR ACTION

A: Re-Election of Board Officers for 2021 for the Board of Directors of the Workforce Solutions Borderplex Inc. to be effective through December 31, 2021 (*Grace Muñoz, Board Chair*)

A.) Officers:

- a. Board Chairperson: Grace Muñoz
- b. Vice Chairperson: Frank Spencer III
- c. Secretary: Bobby Blanco

B.) Nominations from Floor (if any)

B: Discussion and action to approve the new Strategic Plan (*Leila Melendez, CEO*)

C: Discussion and action to approve new committees and memberships (*Leila Melendez, CEO*)

D: Discussion and action to approve the 2021 General Board and Committee Meeting Dates (*Leila Melendez, CEO*)

E: Discussion and action to approve the Financial Report for the period through September 2020 and to approve the financial reallocation for the FY2021 Budget (*Laura Avalos, Interim Fiscal Manager*)

F: Discussion and action on the approval of the FY2021 Target Occupations List (Hot Jobs List) (*Karina Castillo, Research Analyst*)

7. REGULAR AGENDA- ADMINISTRATIVE REPORTS

Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.

A: Discussion on the following newly proposed quality childcare initiatives: (*Leila Melendez, CEO*)

- a. Opt-Out choice for parents when applying for subsidized childcare
- b. Quality childcare provider grants for equipment and bonuses
- c. Relative childcare provider initiative

CEO Report (*Leila Melendez, CEO*)

- Work-Search Requirements
- Sub-Recipient Monitoring 2020 final report
- Other general updates

8. EXECUTIVE SESSION

The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.

- A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B:** Discussion regarding personnel, possible claims or litigation matters, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
- C:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

9. ADJOURN

Notes:

The Workforce Solutions Borderplex General Board Meeting may be accessed using teleconference at 1-346-248-7799. To **attend** the meeting, contact Abigail Ruiz at abigail.ruiz@borderplexjobs.com; she will provide a meeting code to access the meeting.

Those wishing to provide public comment should contact Ms. Ruiz before 5:00pm **on Wednesday, November 11, 2020** to obtain a registration form. Additional information and a meeting code will be provided.

REMINDER: Prior to the discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.